BPA Competitive Events List

(100) Fundamental Accounting - Assess entry-level basic accounting principles utilizing manual procedures. Students analyze, journalize, and post transactions; develop general and subsidiary ledgers; and prepare payroll and financial reports.

(110) Advanced Accounting - Interpret and analyze partnerships, corporate, and/or manufacturing accounting data using manual methods. Students evaluate financial data and budgets, audit inventory and cost accounts, and perform payroll procedures.

(125) Payroll Accounting - Process payroll data using manual payroll procedures. Students calculate gross earnings, complete payroll register, post employee records, and prepare payroll income tax forms.

(145) Banking & Finance - Demonstrate and apply fundamental knowledge of the banking industry. This entry-level event tests the student's knowledge of bank operations, bank services, loans, credit administration, and customer service.

(150) Financial Analyst Team - Use analytical and problem solving skills to make decisions and recommendations using financial reports, both internal and external. The team analyzes and interprets computer reports from a business case study.

(155) Economic Research Individual - Create report and presentation given a specific topic.

(160) Economic Research Team - Create report and presentation given a specific topic.

(192) Personal Financial Management -Assess knowledge of concepts related to the financial topics of credit, savings, budgeting, investing, personal income tax, risk management and insurance, and retirement planning.

(200) Fundamental Word Processing Skills - fundamental skills in word processing & document production.

(205) **Intermediate Word Processing**- intermediate skills in word processing and document production.

(210) Advanced Word Processing Skills - Evaluate advanced level skills in words processing and document production.

(215) Integrated Office Applications - Evaluate advance level skills in information technologies and the integration of software applications.

(220) Basic Office Systems & Procedures - Evaluate fundamental skills in office procedures, records and file management, and document production.

(225) Advanced Office Systems & Procedures - Evaluate advanced skills in office procedures, records and file management, and document production.

(230) Fundamental Spreadsheet Applications - Create, design, and test templates for spreadsheet applications that include variables, reports, and formats. Students enter and format data, enter and copy formulas, and print full documents or cell contents.

(235) Advanced Spreadsheet Applications - Create, design, and test templates for spreadsheet applications that include variables, reports, and formats. Students enter and format data, enter and copy formulas, and print full documents or cell contents.

(240) Database Applications - Create, design, and test templates for database applications that include variables, reports, and formats.

(245) Legal Office Procedures - Evaluate knowledge of legal terminology and skills needed to prepare legal documents and function effectively in a law office.

(250) Medical Office Procedures - Evaluate knowledge of medical terminology and skills needed to prepare medical documents and function effectively in a medical office.

(255) Administrative Support Team - The team will function as an office staff to produce a variety of business documents.

(260) Administrative Support Research Project- Students will conduct research on the topic and present findings in a research paper, an oral presentation, and respond to questions from a panel of judges.

(265) Business Law & Ethics- This contest will test the student's knowledge and skills in the areas of ethics, law, business law, and personal law.

(270)ICD-10-CMDiagnosticCoding-Pilot-knowledge and skills in medical & coding.

(300) Computer Network Technology - Demonstrate knowledge in fundamental networking concepts including network architecture, standards, topologies, protocols, and security.

(305) PC Servicing & Troubleshooting - Demonstrate knowledge of PC configuration, maintenance, and management as a computer technician.

(310) Network Administration Using Microsoft® - Demonstrate knowledge of fundamental network management and maintenance tasks in a Windows® network.

(315) Systems Administration Using Cisco® - Demonstrate knowledge of fundamental network management tasks in a CISCO® environment.

(320) Computer Security - Demonstrate knowledge of fundamental security management tasks in Windows and Linux networking environments.

(325) Network Design Team - Analyze existing and planned business environments and develop a strategy for the implementation of a network infrastructure that addresses the need of the defined business environment based on the scenario provided.

(330) Visual Basic/C# Programming - Evaluate knowledge of working with Visual Basic syntax, programming logic, program development, system design concepts, database, Visual Basic IDE Report Writers, designers and objects.

(335) C++ Programming - Evaluate knowledge of working with structured designs, algorithms, and/ or pseudo code. Use C++ computer language to create, test, and maintain computer programs.

(340) Java Programming - Utilize structured designs to develop software using the JAVA

(345) SQL Database Fundamentals–Demonstrate knowledge of fundamental

(400) Fundamental Desktop Publishing - Evaluate knowledge and skills in using desktop publishing software to create a variety of business documents.

(405) Fundamentals of Web Design - Demonstrate knowledge of fundamental web design coding and syntax.

(410) Graphic Design Promotion - Develop a flyer and logo promoting the Business Professionals of America National Leadership Conference for next year.

(415) Digital Publishing-Evaluate knowledge and skills utilizing Illustrator®, or InDesign® , software to create a variety of interactive documents.

(420) Digital Media Production - Create a one to two minute digital media production based upon the assigned topic.

(425) Computer Modeling (S)-Given a scenario or prompt, Computer Modeling will research the topic, create a profile, concept design(s), prototype(s), and final model and/or scene based upon the assigned topic provided.

(430) Video Production Team - Create a (3-5) minute video production on a specific topic provided.

(435) Web Site Design Team - Team works together to create a Web site based on the topic.

(440) Computer Animation Team - Create a visualization animations (not to exceed two minutes) based upon the assigned topic.

(445) Broadcast News Production Team -team will develop a 3-5 minute broadcast news production.

(500) Global Marketing Team - Create report and presentation given a specific topic.

(505) Entrepreneurship - Develop an operating plan and organizational structure to initiate a small business. Competitors are to assume they are presenting their business plan to potential investors at a bank with the objective of securing financing for their business venture.

(510) Small Business Management Team - Create report and presentation given a specific topic.

(515) Interview Skills - Assess proficiency in job search and interview situations.

(520) Advanced Interview Skills - Assess advanced proficiency in job search, interview situations, and portfolio development.

(525) Extemporaneous Speech - Demonstrate communications skills in arranging, organizing, and effectively presenting information orally without prior knowledge of the topic.

(535) Human Resource Management - Assess interpretation of personnel policies and knowledge of human resource management.

(545) Prepared Speech - Demonstrate communication skills in securing, arranging, organizing, and presenting information orally.

(550) Parliamentary Procedure Team-Demonstrate the use of correct parliamentary procedure through a chairperson's ability to conduct a business meeting in a democratic manner that allows the members of the team to effectively participate.

(555) Presentation Management Individual-Assess use of current desktop technologies and software to prepare and deliver an effective multimedia.

(560) Presentation Management Team- Description Assess use of current desktop technologies and software to prepare and deliver an effective multimedia presentation.